

VFHS SCHOLARSHIP APPLICATION



VFHS CONFERENCE SCHOLARSHIP GUIDELINES

Goal: To assist VFHS membership organizations, their staff and volunteers to attend the Virginia Federation of Humane Societies annual conference in order to obtain the education, training and support needed to improve animal welfare activities in their organization and region, prevent and prosecute animal cruelty and save the lives of animals.

Eligibility Requirements

Scholarships are available for individuals and organizations that meet the following requirements:

1. The Agency or Organization must be a member of the Virginia Federation of Humane Societies (VFHS)
2. The individual(s) must be an employee, board member or other volunteer of the Agency or Organization.
3. The Organization must demonstrate financial need.

Scholarship funds can be awarded in the following manner:

Full Scholarship

Covers conference registration fees and hotel accommodations for qualified individuals to participate in the VFHS annual conference.

Partial Scholarship

Under the partial scholarship, VFHS waives all conference fees to the VFHS Annual Conference. The recipient may be offered one, two or three day attendance to the conference at no cost.

VFHS Expectations

Any qualified organization receiving VFHS support will abide by the following:

The recipient shall acknowledge the Federation whenever sponsor recognition is possible including media interviews, speaking engagements, publications, education sessions, etc.

What we do not fund

1. Meals are not covered by Scholarship Funds unless provided for all attendees of the conference and included in the conference fees.
2. Travel expense is not covered by Scholarship Funds.

Required Documents

1. One original application signed by the Executive Director or the Chairman of the Board of Directors, or other Designee of the Board for any staff member or volunteer.
2. One original application signed by the Chairman of the Board of Directors, or other Designee of the Board for an Executive Director.
3. Most recent year-end financial statements-audited if financial statements are audited; unaudited if they are not or a copy of the most recent 990 tax report for the organization.

Application Process

1. Complete the application form and submit it to VFHS at admin@vfhs.org by February 21st.
2. VFHS will review all applications and make a determination by Feb 25th.
3. All applicants will be notified of the decision on the application by March 1st.

Submission Process

A cover letter may be submitted, but is not required. Provide one scholarship application with signatures to the following email address:

info@vfhs.org


No need to send hard copies by mail.

Deadlines

Applications must be received in the VFHS office on or before February 21st.

For Questions - Please email info@vfhs.org

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	Shaded area LEAVE BLANK (for VFHS use only)	
	Date received:	
	Awarded/Not Awarded	
	Type of Award (Partial or Full Scholarship):	
	Review Date/Intials:	
1. ORGANIZATION NAME		
2. MAILING ADDRESS:		
3. Tax Identification Number	4. Applicant Name:	
5. Applicant Job Title:	6. Applicant Phone #:	
7. Applicant Email Address	8. Organization's Approval Authority Name/Title:	

Organization Goals/Programs/Services

Write a short narrative of the organization's goals, programs and services and how they will benefit from the training and education that the applicant receives.

Need for Assistance

Explain why you and/or your organization request assistance. Please also provide a copy of your organization's financial statements for the most recent fiscal year or a copy of your organization's most recent 990 tax report.

Applicant Signature

Organization's Approval Signature